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SYSTEM PLAN FOR WILD COLLECTION

1. General Information:


a) Activities undertaken: Collection Packaging Storage/Warehousing Local trade Export/Import

b) Operator details .

Name of Firm/Unit (Facility) -----

Name of Operator ----- Father/husband Name

Facility Address	Address for correspondence	<i>FOR OFFICIAL USE ONLY</i> Code No. Fees details
Contact person/Owner	Email: Telephone no. Fax No.	
Person (s) responsible for Organic production and their area of work		
Languages known: English <input type="checkbox"/> Hindi <input type="checkbox"/> Others (Please specify)		
Are you aware of the organic certification procedure.		
Inspection & certification is required according to <input type="checkbox"/> NPOP <input type="checkbox"/> Others (Please specify)		
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c) Are you already registered with another certification body: Yes No

Name of CB -----

Certification Programme NPOP Others

Date of first inspection -----

Date of cancellation -----

Reason to change -----

d) Details of collection area:

1. Total Area (ha./Sq Km)

2. Organic collection/gathering area (ha.) including no. of collection zones and Collectors list (The necessary details may be annexed):

3. Nearby conventional agriculture area (ha.): The necessary details may be annexed.

4. Ecology of the collection area;

e) Production details (Year Wise):

S. No	Name of the product harvested/ gathered	Form of product	Location	Area (Ha.)	Yield Estimation (Mt)	Remarks

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2. Operational Details:

a) Harvest /Post harvest Procedures

Activity	Method	Stage	Frequency	Action undertaken to protect/ maintain/ improve the organic integrity
Harvesting/Collection				
Threshing				
Drying				

b) Storage Management


Activity for	Capacity of store	Action undertaken to protect/ maintain/ improve the organic integrity and procedure
Raw product		
Processed produce (loose/bulk)		
Finished-unit packing		
Pest control		

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c) Transportation management

Activities for	Action undertaken to protect/ maintain/ improve the organic integrity and procedure
Raw material	
Packed product / finished produce	

. If on Site processing: Use of ingredient/processing aids; Yes No

Type of processing; -----

. If on Site Handling /Marketing; Type of marketing: -----

d) Record keeping by registered operators:

- Detailed map of collection units: Yes No -Date wise Operational work diary: Yes No

- Incoming and outgoing records with bill and invoice Yes No -Training and visit records Yes No

-Certification records including standards Yes No - Collector's List Yes No

-Activities / Procedures -manual Yes No

-Approval or permission from the authorize person to harvest or gather the wild products Yes No

- Is history of the area available reflecting that no prohibited substances applied to it for a period of 3 years immediately preceding the harvest?
Yes No

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3. Risk Management;


Area of activity	Risk Perceived	Frequency of monitoring	Action taken to control risk	Remarks
Site selection (Is it affected by presence of Human Settlements, Agriculture, Industry, Landfills and Rubbish Dumps, Traffic, etc)				
Method of collection				
Equipments				
Processing				
Packing material				
Storage				
Transportation				

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Confirmation:

I hereby confirm that the above information furnished is true to the best of my knowledge and any changes in the wild collection systems will be informed to KSOCA accordingly. The complaints received about the wild collection activities will be recorded and will be dealt in a quick and respectful manner.

I

Place-----

Date -----

Name & Signature of Collector/Organizer/Representative

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